FREE SIGN UP WITH KINEK / BORDER MAIL D**EPOT**

1. **Go to** [**www.kinek.com**](http://www.kinek.com)
2. **On the top right hand side click on (green) “SIGN UP” to create your account.**
3. **Put in your email and a password. Type the text for “Captcha” and click on “Create My Account”.**
4. **On “Complete Your Profile” fill in your home address, tick off “ I have read and agree to the Terms” and click on “Continue”.**
5. **On “Choose A KinekPoint”,where it says, “ Please choose the type of Kinek Point you are looking for!”, on the left hand side click on “U.S. Border Kinek Point ”.**
6. **When it comes up “Quebec”, click on “SEARCH”**
7. **Choose “ # 1. Border Mail Depot” from list on left. On right will be a white drop down menu saying, “Border Mail Depot – Kinek, 102 W. Service Rd.” with our hours underneath. At bottom of box click on “Add this KinekPoint”**
8. **On left hand side will be your Kinek # and underneath it, “My Favourite Kinek Point”. This will be your ship-to address for all your U.S. orders. Please make sure that your Kinek number is *always*  written on the ship-to address when you place your orders.**

**When ordering, please address all your packages as follows:**

 **(Your name)**

**102 W. Service Rd, (your Kinek #)**

**Champlain NY 12919-4440**